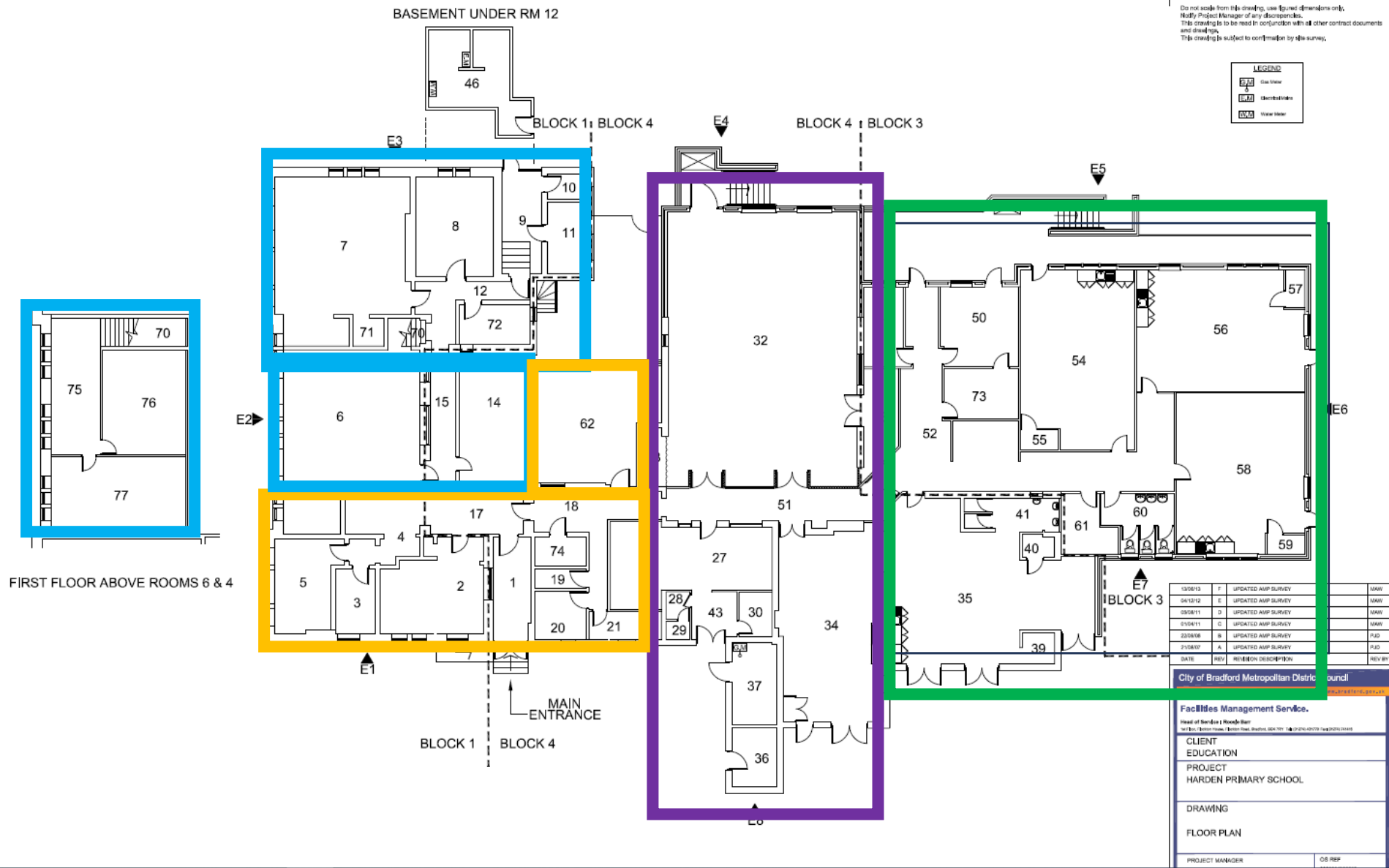


First Aid Bag
Fire Register
Phone



Child Protection Procedures Flow Chart 2025/2026

Designated Safeguarding Lead:

Leanne Ruddock– Headteacher



Deputy Designated Safeguarding Leads:



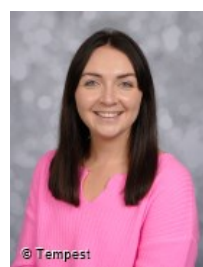
Kirsty Jamieson

Class Teacher



Richard Atkins

Deputy Headteacher



Jessica Taylor

Assistant Headteacher

On discovery or suspicion of child abuse, if in doubt ACT IMMEDIATELY

You must inform your Designated or Deputy Safeguarding lead (via CPOMS)



Where it is clear that a Child Protection referral is needed contact Children's initial contact point without delay

Children's Social Care– Initial contact point– 01274 435600

Children's Social Care– Emergency Duty Team– 01274 431010

Children Specialist Services– General Enquiries– 01247 435600

Educational Social Work Service– 01274 435600

Early Help Gateway– 01274 435600

Police Child and Public Protection Unit– 01274 439651

IMMEDIATE RISK OF HARM CALL 999









If you are expected to monitor a situation, ensure you are aware what you are expected to monitor, for how long and whom you should feedback information to.



Remember– Always make and keep a written record of all events, discussions, decisions, reason for decisions and action taken. Keep all records confidential and secure.

First Aiders

Miss M Smith Paediatric  July 2027	Miss L Hall Paediatric  June 2028	Miss M Fox Paediatric  June 2028	Miss M Firth Paediatric  June 2028
Mrs J Metcalfe Paediatric  January 2026	Miss K Jamieson Paediatric  April 2026	Mrs R Berry Paediatric  April 2026	Mrs L Ruddock Paediatric  January 2026
Mrs L Knight Paediatric  February 2027	Mrs A Parker Paediatric  July 2027	Mrs L Ashington Paediatric  January 2026	Mr P Corbey Out of hours Contractors only  March 2026
	Mrs R Routh Paediatric & Adult  April 2027	Mrs L McLear Paediatric & Adult  June 2028	